

TO BE HELD / HELD	Date: Thursday, May 11, 2023
	Time: 8:00 a.m. The meeting began at 8:03 a.m.
	Location: Castle Pines Library, 1 st Floor Conference Room
NOTICE	<i>This meeting was held as scheduled and in accordance with applicable statutes of the State of Colorado, with the following members present:</i>
ATTENDANCE	Committee Members: Suzanne Burkholder, Terry Nolan, Meghann Silverthorn Silverthorn attended via conference phone.
	Staff: Bob Pasicznyuk and Patti Owen-DeLay
	Public: None
	Guests: None

DISCUSSION ITEMS:

<p>Board Meetings - Review of Agendas and Deadlines:</p> <ul style="list-style-type: none"> • Business Meeting <ul style="list-style-type: none"> - Audit Follow up re: internal controls, PERA • Study Session <ul style="list-style-type: none"> - Appeals Process 	<p>Audit Follow up: Staff will schedule a review of internal financial controls and PERA for the August study session.</p> <p>Reviewed business meeting and study session agendas. Move quarterly reports to Executive Director Update. Remove Kendrick Castillo Committee. Move the meeting to a location other than Roxborough.</p> <p>Pasicznyuk reviewed the appeals process with the committee and gave an update on appeals. Burkholder stressed clear communication on the process.</p> <p>Study Session agenda added discussion item – going to one location for business meetings in 2024.</p>
<p>Follow up Items:</p> <ul style="list-style-type: none"> • Property Tax Legislation update • Retreat items for June Study Session - Budget 	<p>Move the mill levy and 2024 budget discussion to a 3-hour retreat – not a study session.</p>
<ul style="list-style-type: none"> • Business Meeting Public Comments • Change in date for Library/Foundation Board dinner 	<p>Discussed above with appeals review conversation and business meeting agenda review. Library/Foundation Board dinner has been moved from June to December.</p>

<p>EXECUTIVE SESSION: Executive Library Director mid-year review</p>	<p>Pursuant to C.R.S., Section 24-6-402(4)(f), C.R.S., for the purposes of discussing personnel matters related to the Executive Library Director’s mid-year review.</p> <p>Pasicznyuk did not waive the right to have this discussion in open meeting, therefore, the committee did not go into Executive Session.</p> <p>Burkholder reiterated the process for the Executive Library Director’s review and outcomes.</p> <p>Review comments: Goals are on track.</p> <ul style="list-style-type: none"> • Castle Rock new build on track. • Board is staying informed about necessary items. • New trustee orientation is providing what is needed. • 2023 workplan is on track. • Trustee training on practical meeting matters has happened and has been valued. • Volunteer goal is on track, though this is still being worked on. • Communication: Board doesn’t know how to evaluate this properly. • Contractual duties on track. <p>Pasicznyuk wants clear direction regarding the board’s direction for 2024 budget building.</p> <p>Pasicznyuk wants to develop communication and business continuity for a major crisis event.</p> <p>The committee talked about not having full participation from the board in the process. Will be discussed at the board business meeting.</p>
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<p>ADJOURNMENT</p>	<p>The meeting was adjourned at: 9:40 a.m.</p>
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