

**EMAIL POLL**

To:	<b>Douglas County Libraries Board of Trustees</b>
Date:	November 11-12, 2024
From:	Bob Pasicznyuk
Subject:	<b>Email Poll – Highlands Ranch and Lone Tree Playscapes</b>

**Conducted by:** Patti Owen-DeLay

**Date(s) poll conducted:** November 11-12, 2024

**Question:** Do you approve the budgeted capital expenditure of \$105,600 for replacement of the Highlands Ranch playscape and \$111,500 for replacement of the Lone Tree Playscape for a total approval of the less than budgeted amount of \$217,100 as redesigned and presented in the attached memos?

**To Vote:** To vote respond to the email with this poll stating your vote (yes, no, or abstain) and if you have any comments, include your comment in the email response.

**Suzanne Burkholder:**      Yes                  No                  Abstain                  Could not be reached

Comments:

**Jessica Kallweit:**      Yes                  No                  Abstain                  Could not be reached

Comments:

**Rick LaPointe:**      Yes                  No                  Abstain                  Could not be reached

Comments:

**Zach McKinney:**      Yes                  No                  Abstain                  Could not be reached

Comments:

**Terry Nolan:**      Yes                  No                  Abstain                  Could not be reached

Comments:

**Meghann Silverthorn:**      Yes                  No                  Abstain                  Could not be reached

Comments:

**Ted Vail:**      Yes                  No                  Abstain                  Could not be reached

Comments:

**RATIFICATION DATE:** \_\_\_\_\_

**MOTION #:** \_\_\_\_\_

**MEMO**

To:	<b>Douglas County Libraries Board of Trustees</b>
Date:	November 7, 2024
From:	Bob Pasicznyuk
Subject:	<b>Email Poll – Highlands Playscape Spending Authority</b>

**ISSUE:** The Highlands Library Playscape is an essential part of the customer experience. Positioned just outside the Kids Corner room, the Playscape is well used and is planned for a thematic and fixture upgrade. The DCL Playscapes are a signature item that draws crowds in all their locations. The new Playscape will further increase that participation.

Staff are making this expedited email poll request to keep the project on track for installation at the end of December 2024 or January 2025.

**DISCUSSION:** The 2024 budget includes \$240,000 in resources to upgrade the play environments for Lone Tree and Highlands Ranch. The Library planned over a year ago to allocate those resources in 3 ways:

Target	Amount
Replace the Lone Tree playscape in total	\$175,000
Replace Library <i>Everbright</i> products in total	\$45,000
Refresh parts and finishes of the Highlands Ranch playscape	\$20,000
<b>Budgeted Resource Total</b>	<b>240,000</b>



*Everbright* Systems used at Douglas County Libraries

The Library wishes to pivot from the original plan toward a better option for customers and after negotiations with vendors.

Target	Amount
Replace the Lone Tree playscape in total @ the new, negotiated amount	\$111,500
Replace Library <i>Everbright</i> products in total	No charge
Replace the Highlands playscape in total	\$105,600
<b>Total Spend – Lone Tree, Highlands, and Everbrights in Aggregate</b>	<b>\$217,100</b>

Our Library's Everbright units were slowly losing their allure and usefulness due to failing parts. While we were considering replacing the units or sourcing something entirely new, the vendor offered to replace each of the units free of charge since we were an early adopter of the product.

Highlands Ranch is our busiest library and playscape. The Library wishes to pivot from a slight refresh of its playscape toward an entirely new opportunity for the public using the resources not used on the Lone Tree library playscape or in replacing Everbright systems.

**This is a request for spending authority in excess of \$75,000 for a budgeted item – for the Highlands Ranch Library playscape.**

Process Curiosity (<https://processcuriosity.com>) is a children's exhibit designer and manufacturer. They competed for our playscape business in 2022 and have delivered well for both our Castle Rock Library and Parker Library projects.

Incidentally, the theme for the new playscape at Highlands is a Veterinarian's Clinic – a theme that has been productive in the past.

**RECOMMENDATION:** Staff recommend that the Board approve the expenditure of **\$105,600** for the Highlands Ranch Playscape replacement as presented.

**MEMO**

To:	<b>Douglas County Libraries Board of Trustees</b>
Date:	November 7, 2024
From:	Bob Pasicznyuk
Subject:	<b>Email Poll – Lone Tree Playscape Spending Authority</b>

**ISSUE:** The Lone Tree Library Playscape is an essential part of the customer experience. Positioned just outside the Kids Corner room, the Playscape is well used and is planned for a thematic and fixture upgrade. The DCL Playscapes are a signature item that draws crowds in all their locations. The new Playscape will further increase that participation. Staff is making this email poll expedited request to keep on track with installation at the Library by either the end of December 2024 or January 2025.

**DISCUSSION:** The cost of the playscape is **\$111,500** including design, manufacture, installation, and a 5% project contingency. We are requesting Board email poll spending authorization for items over \$75,000 now so that we can complete the work this year. Process Curiosity (<https://processcuriosity.com>) competed for our playscape business in 2022 and have delivered well for both the Castle Rock Library and Parker Library projects. Incidentally, the theme for the new playscape at Lone Tree is financial literacy – a whimsical way to introduce the topic to children and families and pair well with our Schwab neighbor.

**RECOMMENDATION:** We recommend that the Board approve the expenditure of **\$111,500** for the Lone Tree Playscape replacement as presented.